

**BOARD OF EDUCATION MEETING**

**AUDUBON HIGH SCHOOL MEDIA CENTER**

**WEDNESDAY, MARCH 20, 2019**

**7:00 P.M.**

**AGENDA**

I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any witnesses business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for a Board Meeting, posted on the Audubon Public School District website, posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Street) and the Pine Street Entrance of the high school, to the *Retrospect* newspaper, and filed with the Borough Clerk.

II. **Roll Call**

SY 2017-2019

\_\_\_ Ammie Davis

\_\_\_ Joseph Ryan

\_\_\_ Ed Simpson

SY 2018-2020

\_\_\_ Marianne Brown

\_\_\_ Pam Chiaradia

\_\_\_ Jeff Whitman

SY 2019-2021

\_\_\_ James Blumenstein

\_\_\_ Allison Cox

\_\_\_ Ralph Gilmore

SY 2019 Mt. Ephraim Representative

\_\_\_ Nancy Schiavo

III. **Authorizing Executive Session:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

**WHEREAS**, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

**NOW, THEREFORE, BE IT RESOLVED** that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

  X   Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

\_\_\_\_\_ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

**WHEREAS**, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

**NOW, THEREFORE, BE IT RESOLVED**, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

**BE IT FURTHER RESOLVED** that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

IV. **Call meeting to order**

V. **Flag Salute**

VI. **THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR FEBRUARY 2019.**

**Pre-Kindergarten**  
Macklen VanDexter

**Kindergarten**  
Vincent Stronski

**Grade One**  
Juliet Gravante

**Grade Two**  
Kylie Vorlander

**Grade Three**  
Joshua Ferrell

**Grade Four**  
Kaci Broadhurst

**Grade Five**  
Richard Lin

**Grade Six**  
Ella Braddock

**Grade Seven**  
Sherlyn Hernandez

**Grade Eight**  
Dayana Humes

**Freshman Class**  
Brayce Culbertson

**Sophomore Class**  
Kelly Loughlin

**Junior Class**  
Allison Aversa

**Senior Class**  
Erin Davis

VII. **REPORT:** Student Council Representative: Zachary Olszewski

VIII. **RECESS:**

**PRESENTATION:**

SSDS (Student Safety Data System) Period 1 Report  
Eric Miller

Looping Report  
Shamus Burke, Adrienne McManis

IX. **APPROVAL OF BOARD MINUTES:**

1. Motion to approve the following minutes:

February 25, 2019 Public Session

February 27, 2019 Executive Session

February 27, 2019 Public Session

Motion to Approve: \_\_\_\_\_

Second: \_\_\_\_\_

**Roll Call:**

\_\_\_ Marianne Brown

\_\_\_ Allison Cox

\_\_\_ Joseph Ryan

\_\_\_ Ed Simpson

\_\_\_ James Blumenstein

\_\_\_ Ammie Davis

\_\_\_ Nancy Schiavo

\_\_\_ Jeff Whitman

\_\_\_ Pam Chiaradia

\_\_\_ Ralph Gilmore

X. **PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

XI. **GOVERNANCE:** Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo

1. Motion to approve the first reading of the following revised policies and regulations as recommended by the Governance Committee of the Board.

<b>Regulation</b>	<b>Title</b>	<b>New/Revised</b>
Regulation 1240	Evaluation Of Superintendent (M)	Revised
Regulation 1530	Equal Employment Opportunity Complaint Procedure (M)	Revised
Regulation 2200	Curriculum Content (M)	Revised
Regulation 2411	Guidance And Counseling (M)	Revised
Regulation 2418	Section 504 Of The Rehabilitation Act Of 1973 - Students (M)	New
Regulation 2423	Bilingual And ESL Education (M)	Revised
Regulation 2460	Special Education (M)	Revised
Regulation 2460.1	Special Education - Location, Identification, And Referral (M)	Revised
Regulation 2460.15	Special Education - In - Service Training Needs For Professional And Paraprofessional Staff (M)	New
Regulation 2460.16	Special Education - Instructional Material To Blind Or Print-Disabled Students (M)	New
Regulation 2460.8	Special Education - Free And Appropriate Public Education (M)	New
Regulation 2460.9	Special Education - Transition From Early Intervention Programs To Preschool Programs (M)	New
Regulation 3126	District Mentoring Program	Revised
Regulation 3144	Certification Of Tenure Charges	Revised
Regulation 3221	Evaluation of Teachers (M)	Revised

Regulation 3222	Evaluation Of Teaching Staff Members, Excluding Teachers And Administrators (M)	Revised
Regulation 3223	Evaluation Of Administrators, Excluding Principals, Vice Principals, And Assistant Principals (M)	Revised
Regulation 3224	Evaluation Of Principals, Vice Principals, And Assistant Principals (M)	Revised
Regulation 3240	Professional Development For Teachers And School Leaders (M)	Revised
Regulation 5330	Administration Of Medication (M)	Revised
Regulation 5350	Student Suicide Prevention (M)	Revised
Regulation 7424	Bed Bugs	New
<b>Policy</b>	<b>Title</b>	<b>New/Revised</b>
Policy 1140	Affirmative Action Program (M)	Revised
Policy 1240	Evaluation Of Superintendent (M)	Revised
Policy 1310	Employment Of School Business Administrator/Board Secretary	Revised
Policy 1523	Comprehensive Equity Plan (M)	Revised
Policy 1530	Equal Employment Opportunities (M)	Revised
Policy 2200	Curriculum Content (M)	Revised
Policy 2260	Affirmative Action Program For School And Classroom Practices	Revised
Policy 2411	Guidance Counseling (M)	Revised
Policy 2415.06	Unsafe School Choice Option (M)	Revised

Policy 2415.3	Title 1 - Educational Stability For Children In Foster Care (M)	New
Policy 2418	Section 504 Of The Rehabilitation Act Of 1973 - Students (M)	New
Policy 2422	Health And Physical Education (M)	Revised
Policy 2423	Bilingual And ESL Education (M)	Revised
Policy 2460	Special Education (M)	Revised
Policy 2464	Gifted And Talented Students (M)	Revised
Policy 2467	Surrogate Parents And Foster Parents (M)	Revised
Policy 2610	Educational Program Evaluation (M)	Revised
Policy 2622	Student Assessment (M)	Revised
Policy 3126	District Mentoring Program	Revised
Policy 3144	Certification Of Tenure Charges	Revised
Policy 3221	Evaluation Of Teachers (M)	Revised
Policy 3222	Evaluation Of Teaching Staff Members, Excluding Teachers And Administrators (M)	Revised
Policy 3223	Evaluation Of Administrators, Excluding Principals, Vice Principals And Assistant Principals (M)	Revised
Policy 3224	Evaluation Of Principals, Vice Principals, And Assistant Principals (M)	Revised
Policy 3240	Professional Development For Teachers And School Leaders (M)	Revised
Policy 5350	Student Suicide Prevention (M)	Revised
Policy 5516.01	Student Tracking Devices	New

Policy 5756	Transgender Students (M)	Revised
Policy 7424	Bed Bugs	New
Policy 8350	Record Retention	New
Policy 8454	Management Of Pediculosis	New

2. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board

<b>Regulation</b>	<b>Title</b>	<b>New/Revised</b>
Regulation 5561	Use of Physical Restraint	Revised
Regulation 7440	School District Security	Revised
Regulation 7441	Electronic Surveillance in School Buildings and on School Grounds	Revised
<b>Policy</b>	<b>Title</b>	<b>New/Revised</b>
Policy 0000.02	Introduction (M) Bylaws, Policies and Regulations	Revised
Policy 0141.2	Board Member and Term - Receiving District	Revised
Policy 0155	Board Committees	Revised
Policy 0167	Public Participation in Board Meetings	Revised
Policy 0168	Recording Board Meetings	Revised
Policy 0169.02	Board Member Use of Social Networks	New
Policy 2320	Independent Study Programs	Abolished

Policy 2430	Extra-Curricular Activities	Revised
Policy 2431	Athletic Competition	Revised
Policy 2431.3	Practice and Pre Season Heat-Acclimation for School-Sponsored and Extra-Curricular Activities	Revised
Policy 2431.8	Varsity Letters for Interscholastic Extra-Curricular Activities	Revised
Policy 5465	Early Graduation	Abolished
Policy 5533	Student Smoking	Revised
Policy 5561	Use of Physical Restraint and Seclusion Techniques for Students With Disabilities	Revised
Policy 7440	School District Security	Revised
Policy 7441	Electronic surveillance in School Buildings and on School Grounds	Revised
Policy 8462	Reporting Potentially Missing or Abused Children	Revised

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call:**

\_\_\_ Marianne Brown      \_\_\_ Allison Cox      \_\_\_ Joseph Ryan      \_\_\_ Ed Simpson  
 \_\_\_ James Blumenstein      \_\_\_ Ammie Davis      \_\_\_ Nancy Schiavo      \_\_\_ Jeff Whitman  
 \_\_\_ Pam Chiaradia      \_\_\_ Ralph Gilmore

**XII. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia,**

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of January 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

January Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2019. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of January 2019.

January Cash Reconciliation Report



3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to approve line item transfers for the months of July 2018 through January 2019.

Line Item Transfers

6. Motion to approve the following resolution for Adoption of the 2019/2020 Tentative Budget:

BE IT RESOLVED that the tentative budget be approved for the 2019/2020 School Year using the 2019/2020 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the executive County Superintendent of Schools for the approval in accordance with the statutory deadline:

	2019/2020 Budget	Audubon Borough Tax Levy	Audubon Park Tax Levy
General Fund	24,523,100	12,007,614.00	359,921.00
Special Revenue Fund	501,400		
Debt Service Fund	910,200.00	910,200.00	
Total	25,934,700	12,917,814.00	359,921.00

WHEREAS, the Audubon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1,1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Board of Education approves travel and related expenses reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of 36,000 for all staff and board members; now

BE IT FURTHER RESOLVED, that a public hearing be held Wednesday, May 1, 2019 at the Audubon School Media Center in Audubon, New Jersey at 7:30 pm for the purpose of conducting a public hearing on the budget for the 2019/2020 School Year.

7. Motion to approve the bills payable list for March 2019 in the amount of \$770,618.90 when certified.

March Bill List

8. Motion to approve the following use of facilities requests:

**AHS:** Track and Fld. – Mar. 31<sup>st</sup>, May 19<sup>th</sup>, May 26<sup>th</sup> and June 2<sup>nd</sup> from 12:00pm-1:30pm Special Olympics of New Jersey - Area 13 LPT – contact Rocco Bene –

**Main Gym** – Mar. 20-May 8<sup>th</sup> from 9:30-10:30 on Wednesday Evenings Boys Soccer Training with Mike Otto, contact Mike Tomasetti AHS

**Rm. B102** – 4/17-6/12/19 Wednesday evenings from 6:00pm – 9:45pm Fairleigh Dickinson University Contact Person Lisa Braverman, fee of \$900.00 payable to ABOE

9. Motion to acknowledge Safety Drills conducted in the District Schools:

**Audubon Park Preschool**

February 5, 2019                      Fire Drill  
February 12, 2019                    Shelter in Place

**Haviland Avenue School**

February 5, 2019                      Fire Drill  
February 12, 2019                    Shelter in Place

**Mansion Avenue School**

February 5<sup>th</sup>                              Fire Drill  
February 26<sup>th</sup>                          Evacuation Drill

**Audubon High School**

February 5, 2019                      Evacuation Drill  
February 22, 2019                    Fire Drill  
March 5, 2019                         Bus Evacuation Drill

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call:**

\_\_\_ Marianne Brown      \_\_\_ Allison Cox              \_\_\_ Joseph Ryan              \_\_\_ Ed Simpson  
\_\_\_ James Blumenstein    \_\_\_ Ammie Davis              \_\_\_ Nancy Schiavo              \_\_\_ Jeff Whitman  
\_\_\_ Pam Chiaradia        \_\_\_ Ralph Gilmore

**XIII. EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan**

1. Motion to approve the following field trip requests for the 2018-2019 school year:

5/17/19 MAS Ms. Beebe, 9 chaperones, 41 students to Smith Playground/Planetarium Rowan University: Purpose: To compare and contrast the same text using a book and movie, Departure: 9:00 am – 2:30 pm, School bus cost \$192.86

5/20/19 HS Ms. Georgel, 4 chaperones, 40 students to the Statue of Liberty/Liberty State Park: Purpose: Study of sculpture and historical significance (French Alliance) Departure 7:45 am – Return 5:00 pm, Cost School bus cost \$384.86

5/23/19 MAS Ms. Beebe, 12 chaperones, 61 students to Smith Playground/Planetarium Rowan University: Purpose: To compare and contrast the same text using a book and movie, Departure: 9:00 am – 2:30 pm, School bus cost \$385.72

2. Motion to approve the Uniform State Memorandum of Agreement between Education and Law Enforcement Officials for the 2018-2019 school year.

Memorandum of Agreement

3. Student Statistics March 2019

Date	School	In District	Out of District	Alternate	Total
3/14/19	Preschool	29	1	0	30
	Haviland	291	6	0	297
	Mansion	386	5	0	391
	Jr-Sr High	797	28	0	825
Audubon Public School District Total		1,503	40	0	1,543

4. Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment, Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incident reported at the February 2019 meeting of the Board of Education.

<b>BULLYING INCIDENTS REPORT</b>			
<b>SCHOOL</b>	<b>Confirmed HIB</b>	<b>Non-HIB</b>	<b>Total</b>
HS #5810, #5382	1	1	2
HAS	0	0	0
MAS #5765, #5757, #5787	1	2	3

5. Motion to approve the SSDS Semi Annual Report for Period 1 for the 2018-2019 school year as presented, and for submission of the report and related documents to the New Jersey Department of Education.

SSDS Semi-Annual Report

6. Motion to approve homebound instruction for the following students:

<b>STUDENT ID#</b>	<b>DATE</b>
75083	Home Instruction effective retroactive to January 9, 2019 through April 9, 2019
00444	Home Instruction effective retroactive to January 21, 2019 through March 21, 2019
42679	Home Instruction effective retroactive to January 22, 2019 through March 22, 2019
75021	Home Instruction effective retroactive to March 2, 2019 through March 18, 2019
02748	Home Instruction effective retroactive to March 6, 2019 through May 6, 2019

7. Motion to approve the following out of district placement:

<b>STUDENT ID#</b>	<b>Placement</b>	<b>Dates</b>	<b>Tuition</b>
#02307	Bankbridge Elementary School	Effective retroactive to 3/18/19	\$40,540.00 Plus Transportation Costs Prorated

8. Motion to approve student ID #42757 to utilize Option II to take English IV via Virtual High School to fulfill their English requirement for graduation (All Option II courses will appear on the students' transcript, but will not be factored into the student's GPA).

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call:**

___ Marianne Brown	___ Allison Cox	___ Joseph Ryan	___ Ed Simpson
___ James Blumenstein	___ Ammie Davis	___ Nancy Schiavo	___ Jeff Whitman
___ Pam Chiaradia	___ Ralph Gilmore		

**XIV. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore**

1. + Motion to approve Phyllis Barnes as a part time special education aide at Mansion Avenue School at Step 2, \$14.49 per hour, for 29.5 hours per week, not to include benefits, effective March 25, 2019 through June 19, 2019 or the last day for students.
2. + Motion to approve April Krause as a part time special education aide at Mansion Avenue School at Step 2, \$14.49, for 29.5 hours per week, not to include benefits, effective March 26, 2019 through June 19, 2019 or the last day for students.
3. Motion to approve Joe Constantino as a full time Maintenance Mechanic at the high school at Step 4, \$43,010.00 effective July 1, 2019 through June 30, 2020, pending completion of all district and state requirements.
4. + Motion to approve Amy Camm to share duties (not days) as a long term, part time substitute preschool nurse at Audubon Park Preschool at a per diem rate of \$187.61 not to include benefits or sick time, time worked does not count towards the acquisition of tenure, effective retroactive to March 18, 2019 through June 19, 2019 or the last day for students, pending completion of all district and state requirements. (e.g. Monday, Wednesday, Friday or Tuesday and Thursday).
5. Motion to approve Erica Martin to share duties (not days) as a long term, part time substitute preschool nurse at Audubon Park Preschool at a per diem rate of \$187.61 not to include benefits or sick time, time worked does not count towards the acquisition of tenure, effective retroactive to March 18, 2019 through June 19, 2019 or the last day for students, pending completion of all district and state requirements. (e.g. Monday, Wednesday, Friday or Tuesday and Thursday).
6. Motion to revise the employment agreement of Mark McKee as a long term substitute math teacher at the high school at Step 1 BA, per diem rate of \$253.00, not to include benefits or sick time; time worked does not count towards the acquisition of tenure, effective April 29, 2019 through June 20, 2019 or the last day for students, with 3 days of articulation time prior to April 29, 2019, pending completion of all district and state requirements.
7. Motion to revise the employment agreement of Mark McKee as a long term substitute math teacher at the high school at Step 1 BA, per diem rate of \$256.00, not to include benefits or sick time; time worked does not count towards the acquisition of tenure, effective September 9, 2019 through October 14, 2019, pending completion of all district and state requirements.
8. + Motion to approve Vickie Capps as a part time, long term substitute academic support teacher at Mansion Avenue School at Step 1 BA, per diem rate of \$253.00, 16 hours per week, not to include benefits or sick time, time worked does not count towards the acquisition of tenure, effective April 26, 2019 through June 20, 2019 or the last day for students, pending all district and state requirements.
9. + Motion to approve Zachary Bentley to volunteer to pilot a role-playing game club at Mansion Avenue School for the 2018-2019 school year as follows:
10. + Motion to approve the 3<sup>rd</sup> and 4<sup>th</sup> grade dance club at Mansion Avenue School, up to 6 sessions, 1 hour each after school

2 Instructors, 1 Assistant

Adviser payment: 2 advisers x 6 one hour sessions x \$40.00 per hour instructional rate = \$720.00

Assistant payment: 1 assistant x 6 one hour sessions x \$40.00 per hour instructional rate = \$240.00

Total for activity: \$960.00, with supporting timesheets.

2 Instructors: Nicole Racite Christine Fox  
 1 Assistant: Eunice Englehart

Motion to Approve: \_\_\_\_\_ Second: \_\_\_\_\_

**Roll Call:**

\_\_\_ Marianne Brown      \_\_\_ Allison Cox      \_\_\_ Joseph Ryan      \_\_\_ Ed Simpson  
 \_\_\_ James Blumenstein      \_\_\_ Ammie Davis      \_\_\_ Nancy Schiavo      \_\_\_ Jeff Whitman  
 \_\_\_ Pam Chiaradia      \_\_\_ Ralph Gilmore

11 + Motion to approve a Natalie Busarello to complete a research project of the Number Talk Instructional approach as part of her Master of Science in Curriculum and Instruction through Western Governors University.

12. + Motion to approve a request from Cherie McNellis, special education teacher at Audubon Preschool, to invoke the Federal Family Medical Leave Act, effective June 3, 2019 to June 20, 2019.

June 3, 2019 – June 20, 2019 or last day for teachers      Paid Leave  
 September 3, 2019 through November 1, 2019      Unpaid Leave  
 June 3, 2019 through June 20, 2019      Federal FMLA  
 September 3, 2019 through November 1, 2019      NJ Family Leave

13 + Motion to approve a request from Charlene Fitzmaurice, part time special education teacher at Mansion Avenue School, for an unpaid leave of absence until April 17, 2019.

14. Motion to approve the following requests to attend workshops/conferences for the 2018-2019 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$199.99 IDEA	Maria Pousatis	April 11, 2019	Anxiety, Worry & Panic: Effective Strategies To Calm The Anxious Mind

15. + Motion to approve Lisa Bauman as a Keys Program substitute caregiver at \$15.00 per hour on an as needed basis for the 2018-2019 school year.

16. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Terrance McNulty      Substitute Teacher  
 Amy Camm      Substitute Teacher  
 Cathleen Lowe      Substitute Cafeteria Aide

17. Motion to approve the following staff member to facilitate Professional Learning during the March 28, 2019 District In-Service:

Colleen McFetridge

Up to 2 hours of prep at the non-instructional AEA contractual rate of \$30 per hour per staff member

Up to 5 hours of professional development at the AEA contractual rate of \$60 per hour per staff member

- 18. Motion to approve the Board of Education resolution authorizing the Affirmative Action Team to conduct the Needs Assessment and develop a Comprehensive Equity Plan.
- 19. + Motion to approve the following Rowan University student to complete her student teaching requirement for Clinical Practice I & II Secondary Placement at the Mansion Avenue School as listed:

<b>Student Teacher</b>	<b>Grade/Subject</b>	<b>Dates</b>	<b>Cooperating Teacher</b>
Myranda Christy	Health & Physical Education	35 Hours per week, 8 weeks Fall 2019, September, October Spring 2020, March - May	Ralph Schiavo

**Roll Call:**

- \_\_\_ Marianne Brown      \_\_\_ Allison Cox      \_\_\_ Joseph Ryan      \_\_\_ Ed Simpson
- \_\_\_ James Blumenstein      \_\_\_ Ammie Davis      \_\_\_ Nancy Schiavo      \_\_\_ Jeff Whitman
- \_\_\_ Pam Chiaradia      \_\_\_ Ralph Gilmore

**XV. REPORTS:**

**XVI.** Superintendent's Report

**XVII.** (2018) Program Representatives:

- A. CCECSC Rep. Rotation: **Ms. Brown**
- B. CCSBA Rep. Rotation: **Mr. Blumenstein**
- C. AEF Representative: **Ms. Chiaradia**

**XVIII.** Board Member Comments

**XIX. PUBLIC PARTICIPATION:** (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

**XX. CLOSED SESSION: (If Necessary)**

- 1. Motion to move board to closed session at approximately \_\_\_\_\_ pm for the following:  
Reconvene at approximately \_\_\_\_\_ pm.

**XXI. ADJOURNMENT**

- 1. Motion to adjourn meeting at approximately \_\_\_\_\_ pm.